

**Request for Proposals for Designing, Conceptualizing, Construction and Maintenance of Uttarakhand Tourism Pavilion at Domestic / National Travel Marts**

<b><u>Sl. No.</u></b>	<b><u>Issue</u></b>	<b><u>Response</u></b>
1	Size of the structure.	One structure to be constructed. But it should be possible to accommodate on a modular style in different sizes like 36, 54, 100, 250, 300, 350 sq.mtrs.
2	List of likely events.	Previously participated at Ahmedabad, Kolkata, Mumbai, SATTE Greater Noida, Pune, Bangalore, Lucknow, Dehradun, etc. The pavilion will be used in 10 domestic (04 bigger and 06 smaller). However there is no minimum guarantee or limit on number of events or marts. It may increase / decrease.
3	Charges for 101 sq.mtrs. to 249 sq.mtrs. area	Please refer to Note of Format for Financial proposal – Annexure -6 given in Page no. 20 of RFP.
4	What if two events happen on same day in two different cities or 2-3 days gap between two events in two different cities?	Suitable time will be considered for transportation.
5	Size of stall design for presentation to Selection Committee.	One structural design with appropriate internal arrangements for different combinations suitable for 36, 54, 100, 250, 300 and 350 sq.mtrs.
6	Handing over of structure to UTDB headquarters.	To be handed over only after Contract is concluded or terminated.
7	Consideration of items taken on rental like TV, LED wall, furniture, etc.	Agency will quote for the whole pavilion structure including these items.
8	Under Scope of work: (a) 6D video wall (b) Structure fit for 9 sq.mtrs. (c) Virtual Immersive Zone	(a) LED wall (latest configuration as per marketing need) Not less than 50 inches (b) This size not required. Hence, deleted. (c) VR Zone.
9	Submission of Performance Security	This should be submitted before signing of the Contract by the successful bidder.
10	Availability of pictures for printing	UTDB will provide the images for printing.
11	Technical evaluation criteria	Revised Technical evaluation criteria annexed.
12	Suggestion to consider QCBS formula.	This procurement is under Chapter -5 of Uttarakhand Procurement Rules, 2017 – Outsourcing of Services. Hence, QCBS is not applicable.
13	Space for 3D film in 250 sq. mtrs. to 350 sq. mtrs. stall. (a) Content like film/AV to be provided by Client? (b) Equipment to be provided by agency (c) What's the no. of approx. seating required?	(a) Content like film / AV will be provided by UTDB. (b) Equipment to be provided by agency (c) Approx. 15-20 persons.
14	High-resolution images	All images will be provided by UTDB
15	(a) Size of LED screens in 36-100 sq.mtrs. stall. (b) Approx. size of the LED screens in stall size above 200 sq.mtrs. (c) 6D video wall or HD Video wall.	(a) LED wall 10x12 feet (latest configuration as per marketing need) and not less than 50 inches. (b) Not less than 50 inches. (c) 6 D HD video wall.
16	Provisions for virtual immersive zone (a) Content creation (b) Approx. duration	(a) Content will created by Agency for which material will be provided by UTDB. (b) 5-8 minute.
17	Payment to Fair Organisers	Payment for space rental, electricity, water connection or any other payment charged by the fair organisers will be directly paid by UTDB.  However, the Service Provider will provide pavilion visitor book, Fish bowl, bucket, tea, coffee, dustbin, daily cleaning, note pad, pen, pencil for main exhibitor and photography of pavilion during the event will be provided by the agency.
18	Payment Terms	Revised as “30% advance against Bank Guarantee. Final payment after adjustment of advance from 30 to 60 days after submission of invoice with all required documents / reports”

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19	Blacklisting for failure to sign the Contract or its execution	<p>Please read the following as additional Clause no. 29 to ITC:</p> <p>Failure to sign the Contract or its execution after signing the Contract shall result in blacklisting of the bidder. The blacklisting shall be effective from the date of notice issued by UTDB for a period of three years except under <i>force majeure</i> circumstances, in addition to forfeiture of EMD or Performance Security. Also if any bidder, during three years prior to last date for proposal submission, has not signed the Contract or failed to execute the Contract after signing for UTDB is not eligible against this tender.</p>
20	GST registration in Uttarakhand	Is not a qualifying condition. However, if Contract is awarded registration in Uttarakhand is necessary, if required under the prevalent law.
21	Last date for submission	Extended till 5 <sup>th</sup> October 2020. No change in time.

**TECHNICAL EVALUATION CRITERIA****Part – A**

<b>Sl. No.</b>	<b>Criterion</b>	<b>Max. Marks</b>
1	Prior experience as on last date for submission of proposal in designing, conceptualization and construction of pavilion along with ancillary services in any National / International trade fairs or exhibitions with at least one event per year - 3 to 5 years : 5 marks, 5 to 10 years:10 marks above 10 years :15 marks	15
2	Having executed contracts (value not less than Rs. 10 lakhs per event) for designing, conceptualization and construction of pavilion along with ancillary services in any National / International trade fairs or exhibitions during three years prior to last date for submission of proposal - 5 to 10 events (Travel Mart/ Exhibition): 10 marks 11 to 15 events : 15 marks More than 15 events: 20 Marks	20
3	Having executed at least five events during three years prior to last date for submission of proposal for any Government Tourism department / Board - 2 Departments / Boards: 5 marks 3 to 5 Departments / Boards: 7 marks More than 5 Departments / Boards: 10 Marks	10
4	Average Annual Financial Turnover during 2016-17, 2017-18 & 2018-19: Rs. 1 crore upto 1.5 crores: 5 marks Rs. 1.5 crores upto 2 crores: 10 marks Rs. 2 crores and above: 15 marks	15

**Part – B**

1	<b><u>Presentation on</u></b> Conceptualizing of design & layout, Innovation of model/stall and Innovative ideas to promote Uttarakhand Tourism & its products.	40
	<b>Total</b>	<b>100</b>

**Qualifying marks minimum 50% for Part –A and Part –B separately.**